

Agenda for a meeting of the Appointments Panel (City Solicitor) to be held on Tuesday 10 November 2015 at 1400 in Committee Room 3, City Hall, Bradford

Members of the Committee – Councillors

Conservative	Labour
Cooke	Green
	V Slater

Notes:

- *This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.*
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.

From:

D Pearson, Interim City Solicitor
Agenda Contact: Jane Lythgow
Phone: 01274 432270
Fax: 01274 433505
E-Mail: jane.lythgow@bradford.gov.uk

To:

A. PROCEDURAL ITEMS

1. APPOINTMENT OF CHAIR (Standing Order 35)

To appoint a Chair for the duration of this appointments process.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.
- (2) **Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.**
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)



B. BUSINESS ITEMS

4. **EXCLUSION OF THE PUBLIC**

The Committee is asked to consider if the item relating to the appointment process to the position of Permanent City Solicitor should be considered in the absence of the public and, if so, to approve the following recommendation:

Recommended –

That the public be excluded from the meeting during consideration of the item relating to the Appointment Process to the Position of Permanent City Solicitor on the grounds that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within paragraph 3 (information relating to the financial or business affairs of the tenderer) of Schedule 12A of the Local Government Act 1972 (as amended) would be disclosed and the public interest in applying this exemption outweighs the public interest in disclosing this information.

(Jane Lythgow - 01274 432270)

5. **APPOINTMENT PROCESS TO THE POSITION OF PERMANENT CITY SOLICITOR**

The Director of Human Resources will present a report, (**Document “A”**) which asks Members to consider, in accordance with the Council’s Officer Employment Procedure Rules, the elements required for the search, assessment and appointment process for the recruitment to the position of permanent City Solicitor.

Recommended –

That the recommendations contained in Document “A” be approved.

(Adele Humble – 01274 432378)

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THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

